

THE CONSTITUTION OF

# Mu Kappa Upsilon



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## **Preamble**

On this day April 14<sup>th</sup>, 2015 these members of the University of Pittsburgh Department of Bands and Mu Kappa Upsilon, as noted by our signatures, do hereby renew the Charter and Ideals established by our Founding Fathers with this new Constitution. On March 19, 1978, members of the University of Pittsburgh Band, charged to the service of that Band, its administration, and its members, for the following several purposes and functions, formed Mu Kappa Upsilon. They realized the importance that such a body can play in the workings of the Band and the service of those that belong to it. We, the current Brothers, do hereby rededicate ourselves to these ideals established by our Founding Fathers.

- To strive at all times towards the attainment of the highest possible musical standards in marching and playing, exemplifying these in our conduct, and thus by our example serve as an inspiration to the band as a whole to never be satisfied with anything less than total effort and commitment.
- To assist the administration of the band in its day-to day workings, and to cheerfully offer our services to that administration, over and above those rendered by the average band member.
- Recognizing that we are a service organization as well as an honorary body, to aid all band members in their daily rehearsal and performance, to offer whatever financial aid is possible to the University of Pittsburgh, Department of Bands, and to ensure that the training and integration of new band members is done in the spirit of friendship and cooperation. Only through such efforts can we play a role in helping to produce a superior musical organization.
- To provide, whenever possible, social functions to the band, to enable the band members to get to know one another, not merely as marchers but as persons, in order to foster a continuing spirit-de-corps.
- To cooperate, in every manner possible, with any other organization engaged in service to the University of Pittsburgh, Department of Bands, and to actively secure support from all possible groups, both within the University and from the community as a whole.
- To help foster a positive and favorable image for the University of Pittsburgh, Department of Bands in the eyes of the University, its administration, students, and alumni. As well as others who would come into contact with the University of Pittsburgh, Department of Bands, through outstanding performance and impeccable conduct.
- To honor, by offering membership in this organization, those Bandsmen, who through their activities, talents, and spirit, have demonstrated outstanding loyalty and dedication to their ideals of this fraternity and the band which it serves. This is not an invitation to be tendered easily or accepted lightly, for those chosen for such a privilege must realize that it is also a charge, which, once accepted, endeavors those Bandsmen to do their utmost in the service of the University of Pittsburgh, Department of Bands and Mu Kappa Upsilon.

Dedicating ourselves formally and irremediably to the above stated ideals, we, the undersigned members, do pledge to uphold them, in every way, to the best of our individual and collective abilities.

Signed, the Brothers of Mu Kappa Upsilon

# MU KAPPA UPSILON CONSTITUTION

## **Article I – Organization**

### **Section 1 – Name**

The name of this Fraternity will be Mu Kappa Upsilon.

### **Section 2 – Constitution**

This Constitution will be the Supreme Doctrine of Mu Kappa Upsilon. All decrees, procedures, and actions will be in accordance with its precepts.

### **Section 3 – Purpose**

The Purposes of Mu Kappa Upsilon are as follows:

- To strive at all times towards the attainment of the highest possible musical standards in marching and playing, exemplifying these in our conduct, and thus by our example serve as an inspiration to the band as a whole to never be satisfied with anything less than total effort and commitment.
- To assist the administration of the band in its day-to-day workings, and to cheerfully offer our services to that administration, over and above those rendered by the average band member.
- Recognizing that we are a service organization as well as an honorary body, to aid all band members in their daily rehearsal and performance, to offer whatever financial aid is possible to the University of Pittsburgh, Department of Bands, and to ensure that the training and integration of new band members is done in the spirit of friendship and cooperation. Only through such efforts can we play a role in helping to produce a superior musical organization.
- To provide, whenever possible, pleasant social functions to the band, to enable the band members to get to know one another, not merely as marchers but as persons, in order to foster a continuing spirit-de-corps.
- To cooperate, in every manner possible, with any other organization engaged in service to the University of Pittsburgh, Department of Bands, and to actively secure support from all possible groups, both within the University and from the community as a whole.
- To help foster a positive and favorable image for the University of Pittsburgh, Department of Bands in the eyes of the University, its administration, students, and alumni. As well as others who would come into contact with the University of Pittsburgh, Department of Bands, through outstanding performance and impeccable conduct.
- To honor, by offering membership in this organization, those Bandsmen, who through their activities, talents, and spirit, have demonstrated outstanding loyalty and dedication to their ideals of this fraternity and the band which it serves.

## **Section 4 – Activities**

Mu Kappa Upsilon is responsible for the following activities, services, and programs described herein:

- Logistics of University of Pittsburgh Varsity Marching Band equipment, instruments, and uniforms for band camp, game days, and performances.
- Setting up and tearing down the equipment for the University of Pittsburgh Varsity Marching Band practices.
- Setting up and tearing down the equipment for the University of Pittsburgh Concert Band practices and performances.
- Logging and maintaining school instruments and school instrument records.
- Maintaining the University of Pittsburgh Varsity Marching Band Histories.
- Sponsoring the University of Pittsburgh Varsity Marching Band Freshman Day.
- Supplying lunch during the Freshmen Band Camp day.
- Setting up and preparing for Bandoneon Celebration.
- Setting up and preparing for Bandoween Celebration.

## **Article II – Registration**

### **Section 1 – Acceptance and Compliance**

Mu Kappa Upsilon and its membership accept and will fully comply with the requirements and limitations of registration.

### **Section 2 – Limits of Registration**

Mu Kappa Upsilon and its membership accept and will fully comply with the following limits of registration.

- Registered student organizations are student associations and are not official components of the University.
- Registration does not permit a student organization to use or act in the name of the University, to represent the University, engage in any contractual obligation in the name of the University nor represent the organization as being an official part of the University.
- Registered student organizations are permitted to have approved external affiliations.
- Registration expressly permits registered student organization to only operate on campus.
- Off campus activities of registered student organizations are the sole responsibility of the organization, officers and members, unless expressly approved in advance by the University.
- Membership in a registered student organization and participation in its activities are voluntary and all risks of personal injury, property damage or other losses incidental to membership or participation in activities are assumed solely by the student organization and/or individual member(s) or participant(s).



## **Section 3 – Annual Re-Registration**

Mu Kappa Upsilon will submit its annual re-registration application during the re-registration period following the election of new officers

## **Article III – Membership**

### **Section 1 – Membership Requirements**

Membership of Mu Kappa Upsilon is defined herein.

#### **Part A**

Membership is open to currently enrolled undergraduate Pitt students and students who attend a college that allows the cross-registration to enroll in the University of Pittsburgh Bands.

#### **Part B**

All members must accept and comply with all of the requirements and limitations of registration as a condition of membership.

#### **Part C**

Membership in Mu Kappa Upsilon is voluntary and all risk of personal injury, property damage or other losses that occur incidental to membership or participation in activities are assumed solely by the student organization and/or individual member(s) or non-member participant(s). Accordingly, the University of Pittsburgh, its officers and agents will not be responsible nor liable for any claims or causes of action for damage or loss of property or personal injury of any kind or nature which may arise out of or are incidental to the conduct of any organization's activities or that of any individual's participation in any group-related activity. It is further understood and agreed that it is the responsibility of the officers of the organization to assure that all of the organization's members and non-member participants in all activities sponsored by the Mu Kappa Upsilon are fully informed and advised of this ASSUMPTION OF RISK, and in the event any individual member or participant should express or indicate non-acceptance, the organization's officers will forbid participation and/or membership of such individual. In regard to the organization member or non-member participant Assumption of Risk, Mu Kappa Upsilon acknowledges that the University recommends that the organization members and non-member participants make every effort to arrange for the acquisition of liability insurance sufficient to protect all participants against those risks being assumed. For sport-related organizations, the University recommends that each individual have insurance sufficient to allow for any risks by participation, accident or by deficiencies in physical health.

#### **Part D**

No hazing or illegal discriminatory criteria for membership, including those listed in the University of Pittsburgh's non-discrimination policy, will be used as a condition for membership in the organization. These factors include race, color, religion (except for religious organizations which may restrict membership to those who share their faith-based beliefs), national origin, ancestry, sex (except same sex organizations permitted under Title IX), age, marital status, familial status, sexual orientation, gender identity and expression, genetic information, disability or status as a veteran. This non-discriminatory policy will be applied in a manner consistent with the requirements of the First Amendment of the United States Constitution and other laws applicable to student organizations.

#### **Part E**

Membership in Mu Kappa Upsilon is limited to members of the University of Pittsburgh Bands who maintain a cumulative GPA of at least a 2.0 on a 4.0 grading scale. Failure to disclose GPA will result in Inactivity as described in **Article III, Section 7**.

#### **Part F**

Members of Mu Kappa Upsilon are required to pay a set number of dues per term for membership in the fraternity. Failure to pay dues will result in Involuntary Inactivity as described in **Article III, Section 7**.

### **Section 2 – Membership Candidate**

The qualifications for the MKY membership candidate program are defined herein:

#### **Part A**

They must be enrolled at the University of Pittsburgh or at any institution of higher education which allows cross-registration of its students to enroll in the University of Pittsburgh Bands.

#### **Part B**

They must have completed at least one academic semester at any institution of higher education.

#### **Part C**

They must participate in the University of Pittsburgh Bands during the academic year that they intend to rush.

#### **Part D**

They must have a cumulative grade point average of at least 2.0 on a 4.0 grading scale.

#### **Part E**

They must, above all else, meet the ideals as stated in the Preamble and Purposes of this Constitution.

#### **Part F**

They must adhere to the Membership Candidate Program as described in **Article VI, Section 4**.

### **Section 3 – Rights and Privileges of Membership**

The Rights and Privileges of membership in Mu Kappa Upsilon are defined herein:

#### **Part A**

As an Active Brother who has been a member for more than one term since their induction to Mu Kappa Upsilon, they have the right to choose a Membership Candidate as a Little Brother to support through the Candidacy Program.

#### **Part B**

As an Active Brother of Mu Kappa Upsilon, they have the right to vote on any matter that is brought forward to the Brotherhood and has been seconded.

### **Part C**

As an Active Brother of Mu Kappa Upsilon, they have the right to run for any office in the organization, the only restriction being they can only hold one office per term.

### **Part D**

As a member of Mu Kappa Upsilon, they have the right to attend all meetings, degrees, rituals, and the Biannual Camping Retreat.

## **Section 4 – Active Status**

Qualifications to maintain active status are defined herein:

### **Part A**

They must have successfully completed the requirements of the Candidate Program and have been duly instated as described in **Article III, Section 3**.

### **Part B**

They must pay their financial obligations in full and on time unless granted an extension by the Executive Board.

### **Part C**

They may not exceed more than three (3) unexcused absences per term.

### **Part D**

They must participate to a reasonable extent in chapter projects.

### **Part E**

They must live up to the responsibilities and ideals set forth in the Preamble and Purposes of the Constitution.

### **Part F**

They must participate in the University of Pittsburgh Bands during the academic school year.

### **Part G**

They must be a Registered Undergraduate of the University of Pittsburgh or any institution of higher education which allows cross-registration of its students to enroll in the University of Pittsburgh Bands.

### **Part H**

They must maintain good academic standing set forth by the University of Pittsburgh and keep a cumulative GPA of at least a 2.0 on a 4.0 grading scale.

### **Part I**

They are required to attend First, Fourth, and the Fifth Degree Rituals and the Biannual Camping Retreat.

### **Part J**

Failure to abide to the above stated Parts is grounds for Inactive Status as described by **Article III, Section 7**.

## **Section 5 – Conditional Status**

To qualify for Conditional Status as a Brother of Mu Kappa Upsilon is defined herein

### **Part A**

Conditional Status is any Brother who registers as an Undergraduate of the University of Pittsburgh or any institution of higher education which allows cross-registration of its students to enroll in the University of Pittsburgh Bands, who has chosen to relinquish their rights: to vote, hold office, and take a Little Brother.

### **Part B**

Conditional Status is awarded to a Brother who has conflicts (*e.g. Internships or Co-Op*) that would interfere with normal attendance at meetings and responsibilities to the group.

### **Part C**

Conditional Status must be preceded by a petition to the President of Mu Kappa Upsilon who in turn brings it up for discussion with the Active Brotherhood.

### **Part D**

Conditional Status is granted by a majority vote of approval by the Active non-abstaining Brothers in a formal vote.

### **Part E**

Conditional Status lasts indefinitely until either the Brother petitions for Active Status, or if they satisfy the requirements of Alumni Status as described in **Article III, Section 7**.

### **Part F**

Active Status is given by a majority vote of approval by the Active non-abstaining Brothers, with all Rights Privileges, and Responsibilities described in **Article III, Section 4**.

### **Part G**

Conditional Status does not entitle a Brother to remission of dues or special assessments already paid to the Brotherhood.

## **Section 6 – Inactive Status**

Inactive Status as a Brother of Mu Kappa Upsilon is defined herein:

### **Part A**

Inactive Status is any Brother who does not fulfill the requirements of Active Status, Conditional Status, has chosen to sever themselves from the Fraternity, or did not complete the Candidate Program.

### **Part B**

To regain Active Status the Inactive Brother must submit in writing an explanation for their Inactivity to the President and they must correct the infraction they have committed to be brought up for discussion by the President during meeting.

### **Part C**

Inactivity does not entitle a Brother to remission of dues or special assessments already paid to the Brotherhood.

#### **Part D**

Enforced Inactivity is imposed upon a Brother that meets the following conditions and is decided by the Executive Board with a simple majority vote:

- Any Brother that has been issued three (3) unexcused absences from Meetings or Formal Brotherhood Events during the Academic Term.
- Any Brother that has failed to pay the required dues, fees, and/or assessments.
- Any Brother who has failed to share their Academic Standing with the Secretary for the Academic Term.
- Any Brother that has failed to meet the requirements of Active Status as set forth in **Article III, Section 4**

### **Section 7 – Alumni Status**

To qualify for Alumni Status as a Brother of Mu Kappa Upsilon is defined herein:

#### **Part A**

An Alumni Status will be granted to any Active Brother in the Fraternity, but who does not register as an undergraduate with the University.

#### **Part B**

An Inactive Brother may be granted Alumni Status, provided they correct that which caused them to lose their Active Status.

#### **Part C**

Once awarded Alumni Status, the Brother can never lose their Alumni Status.

#### **Part D**

An Alumni Brother will be entitled to all rights and privileges (described in **Article III, Section 4**) awarded to an Active Brother with the exception of holding office, voting at meetings, participating at bid sessions, and taking a Little Brother.

### **Section 8 – Honorary Membership (*Associate Membership*)**

To qualify for and maintain of Honorary Membership as a Brother of Mu Kappa Upsilon is defined herein:

#### **Part A**

An Honorary Brother will be one who, though not eligible for Active Status, nevertheless has contributed in a significant or notable manner to the University of Pittsburgh, Department of Bands and/or the Brotherhood of Mu Kappa Upsilon.

#### **Part B**

A candidate for Honorary Membership does not have to be a member of the University of Pittsburgh, Department of Bands or its administration.

#### **Part C**

A candidate for Honorary Membership can be any person who identifies with any gender, Mu Kappa Upsilon will not discriminate based upon sex or sexual orientation for the awarding of Honorary Membership.

#### **Part D**

An honorary bid will be extended so long as the candidate receives no more than two (2) negative votes.

#### **Part E**

If a person is rejected in a bid session, their name may again be brought up at the end of that same meeting. If rejected a second time the candidate may not be proposed again until the next bid session.

#### **Part F**

No more than two (2) honorary bids may be extended per Academic term.

#### **Part G**

An Honorary Member may not vote, hold office nor serve in a formal leadership role (*with the exception of Faculty Advisor*). They may participate in organization meetings and activities. Pitt student membership will comprise of at least 75% of the total membership at all times.

### **Article IV - Membership Process**

#### **Section 1 – Recruitment**

Rush will take place during the beginning weeks of the academic terms.

#### **Section 2 – Bid Meeting**

The bid meeting process is described herein:

##### **Part A**

The vice president of membership names a candidate for discussion. If the candidate receives a second, discussion begins.

##### **Part B**

A vote is called after discussion, and the call must be seconded for a vote to take place.

##### **Part C**

If a candidate is rejected on the first ballot, he may be discussed again after the first ballot of every candidate and voted upon on a second ballot. The voting shall be the same as the first ballot. If rejected again, the candidate shall be neither discussed further nor voted upon until the next Bid Session.

##### **Part D**

To be extended an invitation to participate in the Membership Candidate Program the prospective individual must receive a vote of approval of seventy-five (75) percent of the Active non-abstaining Brothers, provided that the abstentions do not exceed fifty (50) percent of the Brothers present.

##### **Part E**

Once Bids for eligible Candidates have been decided, nominations for Honorary Membership shall be accepted on a first come, first serve basis.

##### **Part F**

Discussion on each Nomination shall be held before a vote takes place. If no discussion takes place a vote shall not be called.

#### **Part G**

A vote is called after discussion and must be seconded for the Brothers to vote on the Nomination.

#### **Part H**

A bid for Honorary Membership shall be awarded as described in **Article III, Section 8**.

#### **Part I**

Bid recipients shall be notified in writing. They shall be required to respond in the form of a written or electronic letter to the vice president of membership.

#### **Part J**

The Vice President of Membership will preside over and run the bid meeting. They serve as a moderator for discussion of candidates. While in this role, they will not offer discussion on membership candidates. If they wish to offer discussion on a candidate, they must step down from their moderator role until a vote is called on the candidate currently being discussed. If the VPM steps down for a candidate, the president shall act as moderator for the rest of discussion for that candidate. The president cannot step down from this moderator role.

### **Section 3 - Evaluation Meeting**

To ensure that candidates meet the requirements of Brotherhood, there will be two evaluation meetings. Evaluation week meetings are to follow the procedures described herein:

#### **Part A**

At Evaluation Meetings, the Candidates are discussed during Good and Welfare and then voted upon in the absence of the Candidates.

#### **Part B**

Discussion on each Candidate will be held before a vote is taken on each Candidate. At this time, any comments (positive or negative) that a Brother feels should be said regarding the performance of the Candidate thus far should be aired. This discussion will serve as a reference for a Candidate in their performance as well as their strengths and weaknesses in the various areas of the Candidate Program, in which they need improvement.

#### **Part C**

Correctional guidance pertaining to the remarks will be the responsibility of the candidates' big brothers and the vice president of membership.

#### **Part D**

To continue in the process, Candidates need to receive a vote of eighty (80) percent approval from Active, non-abstaining Brothers.

#### **Part E**

If a Candidate fails to obtain the approval of the Brothers on the first vote, the Candidate may again be discussed and voted upon a second time. If they do not obtain the approval a second time, they will be discussed no further.

#### **Part F**

Failure to attain this percentage results in dismissal from the Candidate Program and membership status will become Involuntary Inactivity.

### **Part G**

Membership Candidates who have been dismissed will be informed jointly by their big brother and the vice president of membership.

## **Section 4 - Candidate Program**

When the bid has been accepted, the respective Membership Candidate must then adhere to the following code described herein:

### **Part A**

During the Candidacy Program of Mu Kappa Upsilon, the Candidate must wear the Candidate Badge at all official events until they complete the candidate program.

### **Part B**

Membership Candidates will abide by all rules for the Candidate Program as set by the Brothers of Mu Kappa Upsilon.

### **Part C**

Membership Candidates must go through the Rituals and Candidate Program in accordance with the Brotherhood of Mu Kappa Upsilon as overseen by the vice president of membership and set forth by the brotherhood.

### **Part D**

Membership Candidates will be evaluated twice as described in **Article IV, Section 3**.

## **Section 5 - Picking Little Brothers**

The process of picking little brothers will be defined herein:

### **Part A**

Picking Little Brothers will occur before the First Degree every term before the Membership Candidates are inducted into the Candidate Program.

### **Part B**

The picking order will start with the highest-ranking member in the oldest induction class.

### **Part C**

Brothers are eligible to take a Little Brother if: (1) they are an Active Brother with more than one term of membership, (2) they have not already taken a Little Brother during the same Academic School Year (i.e. a Brother may not take a Little Brother in the Winter Term if they have already done so in the Fall Term). However, if a Candidate cycles through all eligible Big Brothers without being selected, then any Active Brother with more than one term of membership who has not already taken a Little that for that Academic Term, even those who have already taken a Little Brother during the same Academic School Year, will be able to take the Candidate as a Little Brother. Brothers may not take more than one Little Brother per Term. If the Candidate cycles through a second time, then a member of the E-Board must take the Candidate as a Little, starting with President and following election order, given that the E-Board member has not already taken a Little for that Term. This E-Board member will remain eligible to take a Little Brother for the remainder of the Academic School Year.



## **Article V – Voting Privileges**

### **Section 1 – Voting Privileges**

Voting privileges are limited to currently enrolled students at the University of Pittsburgh or at any institution of higher education which allows cross-registration of its students to enroll in the University of Pittsburgh Bands, who are Active Brothers or Membership Candidates (*with the exception of voting on matters pertaining to themselves*) of Mu Kappa Upsilon.

### **Section 2 – Votes**

All Active Brothers and Membership Candidates are entitled to one vote, either in the positive, negative, or abstention, for any formal vote called by a member of the Brotherhood and that has been seconded.

### **Section 3 – Unexcused Absences**

Any Brother's vote during a meeting where a formal vote is taking place, from which they have an unexcused absence, will not be counted in the total for the vote.

### **Section 4 – Excused Absences**

Any Brother's vote during a meeting where a formal vote is taking place, which they have an excused absence from, will be counted as an abstention in the total for the vote unless they award their Proxy to an Active Brother in attendance.

### **Section 5 – Proxy**

Any Brother may pass their vote through a proxy. The process is defined herein:

#### **Part A**

Proxy votes must be given prior to the start of the meeting that the absent Brother is excused from, and must be confirmed with the President by person, writing, or electronic message.

#### **Part B**

A Brother can only hold one Proxy vote per meeting and they cannot vote more than twice in one formal vote.

## **Article VI – Officers and Their Duties**

Mu Kappa Upsilon will have the following officers:

### **Section 1 – President**

Duties of the Brother elected to the Office of President are defined herein:

#### **Part A**

The President of Mu Kappa Upsilon will preside over and run all meetings and special meetings.

#### **Part B**

The President has the power to recommend special committees and is to be the ex-officio member of all committees, both standing and special.

#### **Part C**

The President will co-sign with the Treasurer all checks for monies disbursed and co-sign all contracts and other instruments of business incurred by Mu Kappa Upsilon.

#### **Part D**

The President will have the ability to call a vote by affirmation even if no discussion takes place on any matters that requires a formal Brotherhood vote.

#### **Part E**

The President will preside over the election of new officers.

### **Section 2 – Vice-President of Membership (VPM)**

Duties of the Brother elected to the Office of Vice-President of Membership are defined herein:

#### **Part A**

The Vice-President of Membership will assume the duty of the President in the case of the latter's absence from meetings.

#### **Part B**

The Vice-President of Membership will be responsible for all of the Membership Candidates, Big Brothers, and their actions.

#### **Part C**

The Vice-President of Membership will be responsible for the Candidate Program, Degrees of Initiation, Rituals, and the Initiation of all members of Mu Kappa Upsilon.

#### **Part D**

The Vice-President of Membership will chair the Membership Committee.

### **Section 3 – Vice-President of Operations (VPO)**

Duties of the Brother elected to the Office of Vice President of Operations are defined herein:

#### **Part A**

The Vice-President of Operations will keep a record of the University of Pittsburgh Department of Bands instruments and equipment.

#### **Part B**

The Vice-President of Operations will keep a record of official University of Pittsburgh Department of Bands equipment which is loaned out to students.

**Part C**

The Vice-President of Operations will be responsible for organizing the Brothers of Mu Kappa Upsilon in coordination with the Director of Gameday Operations, to load and unload the truck.

**Part D**

The Vice-President of Operations will be responsible for organizing the Brothers to set up and tear down the field for marching band practice.

**Part E**

The Vice-President of Operations will be the direct correspondent to the General Operations Director and Director of Gameday Operations, and responsible for any logistics necessitated by the Pitt Band or Mu Kappa Upsilon.

**Part F**

The Vice-President of Operations will chair the Operations Committee.

**Section 4 – Treasurer (*Business Manager*)**

Duties of the Brother elected to the Office of Treasurer are defined herein:

**Part A**

The Treasurer will be recognized as the Business Manager for SORC and University Correspondence.

**Part B**

The Treasurer will have general oversight of the financial condition of the chapter and collect all dues, fees, donations, and assessments.

**Part C**

The Treasurer will be in charge of the expenditures related to brotherhood activities and purchases.

**Part D**

The Treasurer will co-sign with the President all checks for monies disbursed and co-sign all contracts and other instruments of business incurred by Mu Kappa Upsilon.

**Part E**

The Treasurer will represent Mu Kappa Upsilon to the Student Government Board (SGB). In doing so, they will be empowered to act in the following ways on behalf of the Brotherhood:

- To communicate Mu Kappa Upsilon opinions and objectives to the SGB.
- To attend budgetary meetings, prepare budgetary forms and process all business dealings with the SGB.
- To update the Brotherhood of their progress on all above stated matters.
- To maintain independence from the SGB and coordinate activities to not jeopardize the autonomy of Mu Kappa Upsilon.

**Part F**

The Treasurer will set dues at the beginning of each term which will be approved by a majority vote of the E-Board.

### **Part G**

The Treasurer will prepare an annual report to determine any outstanding debts that are owed to that of the Brotherhood by any Brother to be given on the first meeting of the fall and winter terms.

### **Part H**

The Treasurer will chair the Fundraising Committee.

## **Section 5 – Historian**

Duties of the Brother elected to the Office of Historian are defined herein:

### **Part A**

The Historian will maintain an official Mu Kappa Upsilon Archives which must contain the following information to the most accurate extent possible:

- The family trees of the Brotherhood of Mu Kappa Upsilon.
- The list of Honorary Brothers of Mu Kappa Upsilon.
- The list of Former Officers of Mu Kappa Upsilon.
- The History of Mu Kappa Upsilon.
- Material relevant to the evolution of Mu Kappa Upsilon.

### **Part B**

The Historian will maintain an official University of Pittsburgh Band Archives which must contain the following information to the most accurate extent possible:

- A collection of audio and video recordings of the Pitt Bands.
- A collection of awards received by the Pitt Bands.
- A collection of Photographs of the Pitt Bands.
- The History of the Pitt Bands.
- Material relevant to the evolution of the Pitt Bands.

### **Part C**

The Historian will act as the Mu Kappa Upsilon representative in alumni affairs. They will communicate with alumni of both the Pitt Bands and of Mu kappa Upsilon when necessary.

### **Part D**

The Historian will submit an Annual report at the last meeting of the term. It will contain annual additions to the respective histories and progress reports on the display and maintenance of appropriate materials as given in Parts A and B.

### **Part E**

The Historian or Jurisdiction Chair may fix grammatical, spelling, and formatting issues in the constitution without a formal brotherhood vote. Such changes must be reviewed by the executive board, communicated to the brotherhood during the jurisdiction committee's report, and submitted to S.O.R.C. for approval.

### **Part F**

The Historian will chair the Alumni Relations Committee.

## **Section 6 – Jurisdiction Chair**

Duties of the brother elected to the Office of Jurisdiction Chair are defined herein:

### **Part A**

The Jurisdiction Chair shall be responsible for preparing and editing the Constitution while being the check to decisions being made by the Brotherhood.

### **Part B**

The Jurisdiction Chair shall report to the Historian and always be a member of the Historian's committee.

## **Section 7 – Secretary**

Duties of the Brother elected to the Office of Secretary are defined herein:

### **Part A**

The Secretary will record the minutes of the meetings.

### **Part B**

The Secretary will handle all correspondence of Mu Kappa Upsilon and notify all members of the time and place of meetings.

### **Part C**

The Secretary will keep a record of Mu Kappa Upsilon attendance for the academic term.

### **Part D**

The Secretary will maintain a continuous record of the contact information of all alumni of Mu Kappa Upsilon.

### **Part E**

The Secretary will keep record of the eligibility of Active Brothers during the academic term. they will raise questions of eligibility to the Executive Board to be discussed.

### **Part F**

The Secretary will chair the communication committee and will be in charge of distribution of the newsletter and upkeep of the website.

## **Section 8 – Joint Chair**

Duties of the Brother elected to the Office of Joint Chair are defined herein:

### **Part A**

The Joint Chair will be responsible for any events organized with an outside group.

## **Section 9 – Advisory Vice-President**

The Advisory Vice-President is an honorary position that will be held by the preceding year's President, and serves only to be a source of help for the E-Board.

## **Section 10 – Faculty Advisor**

- The Faculty Advisor will be a member of the Faculty of the University and will act as advisor on all necessary matters.
- The Faculty Advisor will be appointed/removed by a vote of seventy-five (75) percent approval of Active, non-abstaining Brothers.

- The Faculty Advisor is the only exception to Honorary Brothers holding office.

## **Section 11 - Responsibilities of Officers**

The Responsibilities of Officers are described herein:

### **Part A**

All Officers are required to attend First, Fourth, and Fifth Degree, Rituals, and the Biannual Camping Retreat.

### **Part B**

All Officers are required to complete projects in their jurisdiction to a reasonable extent.

### **Part C**

All Officers must live up to the responsibilities and ideals set forth in the Preamble and Purposes of the Constitution.

### **Part D**

No officer may exceed more than one (1) unexcused absence.

### **Part E**

Failure to abide by the above is grounds for Impeachment or Inactivity unless an excuse is given before the event. The excuse must be approved in a formal vote by seventy-five (75) percent of the total Active Brotherhood.

## **Article VII – Elections and Officer Decorum**

The Election and Expectations of Officers are defined herein:

### **Section 1 – Nominations**

Nominations to Officer Positions takes place one week before the Election Meeting, and are approved to run on the ballot once the nomination receives a second and the Brother elected accepts the nomination.

### **Section 2 – Eligibility Requirements**

Any Active Brother or Membership Candidate is eligible for nomination and election to a Brotherhood Office.

### **Section 3 – Election Meeting**

The election of chapter officers will be held at the second to last meeting in the winter term and the order of business is defined herein:

#### **Part A**

Any Active Brother or Membership Candidate is eligible for nomination and election to a chapter office.

## **Part B**

Nominations are to be open at the meeting prior to the one at which elections are to be held, and again at the meeting scheduled for elections.

## **Part C**

There are to be no restrictions to the total number of nominations for each office or the number of different offices to which an eligible member may be nominated to.

## **Part D**

The order of voting for office will be:

- President
- Vice-President of Membership
- Vice-President of Operations
- Treasurer
- Secretary
- Historian

## **Part E**

A Brother elected to an office will have their name stricken from the list of all nominees for all subsequent offices.

## **Part F**

The President will facilitate the election process, and will decide how the elections are to be run and how much time each candidate or discussion will receive.

## **Part G**

The final list of nominees for an office will be established and read in alphabetical order just prior to voting for that office. The nominees, in turn, will be permitted to say a few words on their behalf if they wish. Then all the nominees for an office must leave the room while voting takes place.

## **Part H**

Each Brother in attendance will have the right to vote for one nominee on each ballot. Nominees will not vote, but will be counted as abstentions. A nominee will be said to be elected if they garner a simple majority of the total votes cast.

## **Part I**

If when there are two or more nominees, and no nominee receives more than fifty (50) percent of the vote, the name of the nominee receiving the fewest number of votes will be dropped, and new vote will be taken. In the event of a tie between nominees for the fewest votes on a ballot, the decision of which nominee to strike the ballot will be made by a vote of the members of the Executive Board in attendance.

## **Part J**

If two or more nominees are tied for the most votes, and only these nominees remain on the ballot, another vote will be taken immediately. If the nominees are still tied, then the members of the Executive Board present will vote to break the tie. If there are only two nominees, the vote of the Executive Board will determine the winner. If more than two nominees are on the ballot, the Executive Board's vote will determine which nominee to strike from the ballot. Another vote will then be taken by the entire Brotherhood.

## **Section 4 – Voting for Officers**

Every Brother in attendance will have the right to vote for one nominee on each ballot. Nominees will not vote, but will be counted as abstentions. A Nominee will be said to be elected if they garner a simple majority. If there is no clear majority the candidate with the fewest votes is removed from the ballot and a vote is taken again.

## **Section 5 – Limitations**

A Brother may only hold one office each term, but may run for a position multiple times.

## **Section 6 – Terms of Office**

All Officers are to be elected for a period of one year (from winter semester to the following winter semester). A member may be elected to the same office more than once.

## **Section 7 – Transition Period**

A transition period will begin after the formal election of New Officers and continue until the officers are installed at the Transition Meeting. Following installation and the Officers taking the oath of office, the last meeting of the winter semester will be run by the newly elected Officers.

## **Section 8 – Installation of New Officers**

New Officers will be installed at the last meeting of the Winter Semester. The installation will be administered by the outgoing President.

## **Section 9 – Impeachment**

An Officer may be impeached from office if they receive a seventy-five (75) percent negative vote from Active non-abstaining Brothers.

## **Section 10 – Vacancies**

In the chance that an office is Vacant, the President will appoint an interim Officer who will serve the position and have all the rights and privileges until a special election can be held

## **Section 11 – Special Elections**

The replacement of an Officer will require a special election which will follow the same procedures as the election meeting following nominations as described in **Article VI, Section 3 and 4**. Once a special election is held, the newly elected officer replaces the interim officer and will fulfill the remainder of the term that was vacated.

## **Section 12 – Voting Powers of Executive Board Officers**

In any Executive Board Vote, each officer (except the President) is allowed one vote in the positive, negative, or abstention. If the vote is a tie, the President is the tie-breaker.



## **Article VIII – Committees**

The organization of Committees and Committee Responsibilities are defined herein:

### **Section 1 – Organization**

All committees will meet and organize as soon as possible after being appointed in the first meeting of the Fall Term.

### **Section 2 – Committee Chairs**

All committees with the exception of the Executive Board will have an elected Committee Chair voted upon in the first meeting of the Fall Term.

### **Section 3 – Executive Board (*E-Board*)**

The Executive Board will consist of the President, Vice-President of Membership, Vice-President of Operations, Treasurer, Secretary, and Historian. They will meet at the discretion of the President who heads the committee, and will be responsible for the operation of the Brotherhood.

### **Section 4 - Fundraising Committee**

The Fundraising Committee will be responsible for the money raising ventures of Mu Kappa Upsilon, and will be headed by the elected Treasurer.

### **Section 5 – Alumni Relations Committee**

The Alumni Relations Committee shall be responsible for communicating with alumni through social media, dispersing information about degrees and formal events, as well as planning and inviting alumni to at least two annual alumni events, and will be headed by the Historian.

### **Section 6 – Membership Committee**

The Membership Committee will be responsible for the organization and execution of the membership candidate education process, as well as planning all degrees and rituals, and will be headed by the elected Vice President of Membership.

### **Section 7 – Operations Committee**

The Operations Committee will be responsible for logistics of Mu Kappa Upsilon and the University of Pittsburgh Bands, and will be headed by the elected Vice-President of Operations

### **Section 8 – Public Relations Committee (*PR*)**

The Public Relations Committee will be headed by the elected Secretary.

#### **Part A**

The Committee will be responsible for the administration of the Mu Kappa Upsilon Webpage.

### **Part B**

The Committee will be responsible for the Newsletter and its distribution.

### **Part C**

The Secretary will be the Committee Chair for the Public Relations Committee.

## **Section 9 – Special Committees**

Special Committees will be appointed by the President on an as needed basis and will last the duration of the year under the President that appointed it.

## **Section 10 – Committee Member Responsibilities**

Committee Heads will make reports of committee activities at regular chapter meeting.

## **Section 11 – President Ex-official**

The President is to be the ex-officio member of all committees, both standing and special.

# **Article IX – Meetings**

## **Section 1 – Scheduling**

The time and place of meetings will be decided upon at the first meeting of each semester. This meeting will be called by the Executive Board

## **Section 2 – Attendance**

Attendance is mandatory and is described herein:

### **Part A**

All Active Brothers and Membership Candidates must attend all regular and special meetings.

### **Part B**

Before being granted an excused absence, the Brother must submit a written/electronic excuse for the absence to the Secretary before the event they are to miss. If they miss the event unexpectedly, they may submit the excuse at the next meeting they attend.

### **Part C**

Failure to submit a written/electronic excuse for an absence as stated above automatically constitutes an unexcused absence.

### **Part D**

If a member misses three (3) meetings or events in any semester of the school year, without an excuse, they will be classed as Inactive as described in **Article III, Section 7**.

## **Part E**

During any Formal Vote absences will be counted as described in **Article V, Section 3**.

### **Section 3 – Major Penalties**

If a member misses a Bid Session, Amendment Vote, Election of Officers, Candidate Program Event, Degrees, or Ritual without an excuse, they will be assessed at two (2) unexcused absences.

### **Section 4 – Quorum**

No business will be transacted unless a quorum is present. A Quorum consists of a majority of the Active Brothers and at least four (4) officers.

### **Section 5 – Order of Business**

The order of business at the regular meetings will be as described herein:

- Call to Order by the President
- Attendance taken by the Secretary to determine presence of quorum
- Reading of the minutes of the preceding meetings by the Secretary
- President's Report
- Vice-President of Membership's Report
- Vice-President of Operations' Report
- Treasurer's Report
- Secretary's Report
- Historian's Report
- Standing Committees Report
- Special Committees Report
- Unfinished or Old Business
- New Business
- Good and Welfare
- Adjournment

## **Article X – Finances**

### **Section 1 – Dues**

Dues will be determined by the Brotherhood and Discussed during the first meeting of the Fall Term. They will be approved by a majority vote of all non-abstaining Active Brothers. Conditions and Regulation of dues will be described herein:

### **Part A**

Active and Conditional Brothers must pay the full amount of dues within one month of the beginning of each term.

### **Part B**

Membership Candidates will pay the full amount no later than one week prior to their Fifth Degree.

### **Part C**

Alumni, Honorary, and Inactive Brothers will not be assessed for dues for their participation.

## **Section 2 – Debt**

Debt will be defined herein:

### **Part A**

Any special assessment described in **Article VIII, Section 6, Part A**.

### **Part B**

Any item or items that have been given to a Brother as a project to be completed or have been loaned to the Brother for private use or for use in fraternity activities, and has been marked by the E-Board to be returned to the organization.

### **Part C**

Any receipt for goods or services purchased for Mu Kappa Upsilon in the name of Mu Kappa Upsilon for which monies have already been paid out for the Brother that holds the receipt.

### **Part D**

Failure to pay the dues by the assigned date.

### **Part E**

Debts will become outstanding if incurred after camping trip and are not paid in full by the Bid Meeting of the following term, or if incurred after Bid Meeting become outstanding debt for a brother if not paid in full by Camping Trip.

### **Part F**

At the moment the Debt becomes outstanding as defined in **Article VIII, Section 2, Part E**, the Brother that has incurred the debt becomes an Inactive Brother as defined in **Article III, Section 7, Part C**.

## **Section 3 – Exceptions**

Exceptions to avoid outstanding debt will be defined herein:

### **Part A**

If an Active, Conditional, or Membership Candidate is unable to fulfill their financial obligations on time, they must notify the Executive Board, in writing, in advance of the due date, to set up an arrangement to fulfill their financial obligations.

#### **Part B**

If written notification is not given or if the reason is judged not acceptable by a majority vote of the Brotherhood, the debt will be outstanding and the Brother will be Inactive as stated in **Article III, Section 7**.

### **Section 4 – Methods of Payment**

All dues and debts will be paid to the Treasurer in the form of check, money order, or cash.

### **Section 5 – Special Assessments**

Special assessments will be defined herein:

#### **Part A**

Special assessments may be proposed by any Active Brother, and if approved by a seventy-five percent affirmative vote of the Active Brothers present at the meeting, such assessments will be considered binding upon all Active and Membership Candidates.

#### **Part B**

Failures to pay special assessments by the prescribed due date will result in Inactivity as described in **Article III, Section 7, Part C**.

### **Section 6 – Distribution of Funds**

The Distribution of funds will be defined herein:

#### **Part A**

Brotherhood expenditures of over one hundred (100) dollars not under the discretion of the Treasurer, will require a financial plan and the approval by the Treasurer on the basis of feasibility of such expense, in order to be presented to the Brotherhood in a formal vote. To pass the expense the financial plan must gain a seventy-five (75) percent affirmative vote by the Active Brotherhood.

#### **Part B**

Expenditures for regalia or any similar purchase to be reimburse by the Brotherhood do not require approval by the Active Brotherhood, but the approval by the Treasurer

#### **Part C**

If the Purchase has not been made in seven (7) days, the proposed financial plan must be re-approved by the treasurer and voted on again at the next meeting.

### **Section 7 – Compliance**

The organization will not maintain an outside bank account if it receives funding from SGB.

### **Section 8 - Fundraising**

Mu Kappa Upsilon will fully comply with the University fundraising policies and procedures for registered student organizations.

## **Article XI – Publications Code**

### **Section 1 – Compliance**

In compliance with the Publications Code for Student Organizations, all the publications of the organization will comply with current copyright laws, be distributed according to policies and procedures, refrain for expressions that are considered obscene or libelous according to current statute, advocate or insight the material interference or physical disruption of the educational process or the peace, order, and decorum of the campus, or that advocate or incite imminent, lawless action or the violent overthrow of the government and identify the organization as publisher and specify that the group is a registered student organization at the University of Pittsburgh.

## **Article XII – Bylaws**

Distribution of the By Laws will be limited to members of the Fraternity and will not be open to the public, except only for re-registration with the S.O.R.C. of the University of Pittsburgh. Bylaws will not include any business dealing with the operation of Mu Kappa Upsilon. Bylaws will be amended without the need to approve a new Constitution.

## **Article XIII – Amendments**

### **Section 1 – Format**

A proposed amendment to the Constitution of Mu Kappa Upsilon may be submitted by any member in good standing at any time. To be considered for a vote, the amendment must be typed in the exact form in which the submitting member would prefer to see it in the constitution.

### **Section 2 – Discussion**

Discussion on said proposed amendment will take place at the meeting at which it was submitted as well as the following meeting.

### **Section 3 – Voting**

At the meeting after the submission of the proposed amendment, a vote will be taken on the subject.

### **Section 4 – Approval**

A three fourths (3/4) majority vote of the total Active Brotherhood including Membership Candidates in favor of the proposed amendment will be necessary to approve said amendment.

### **Section 5 – Disapproval**

If the proposed amendment is defeated, its submitter will have the right to call for further debate and another vote. If after the second vote is taken, the required majority is not attained, discussion and consideration of the proposed amendment will be dropped.

## **Section 6 – Incorporation**

If the proposed amendment is approved, it will be added to the written constitution.

### **Amendment I – Dual Membership Candidacy**

In the case of a potential membership candidate receiving a bid from more than one University of Pittsburgh Band organization in addition to a receiving a bid to Mu Kappa Upsilon, the candidate can only accept their bid to Mu Kappa Upsilon given that they do not accept any other bid(s) to another Pitt Band organization(s) during the same semester they complete the Mu Kappa Upsilon Membership Program.

## **Amendment II- Membership Statuses and Reactivation**

### **Section 1 – Conditional Status**

#### **Part F**

Active Status can be given to a Conditional Brother by a majority vote of approval by the Active non-abstaining Brothers. No penalty will be incurred from semesters spent as a Conditional Brother, and all Rights Privileges, and Responsibilities described in Article III, Section 5 will be granted forthwith.

### **Section 2 – Inactive Status**

#### **Part A**

Inactive Status is broken into two classifications; (1) Inactive for any brother who does not fulfill the requirements of Active Status, Conditional Status and (2) Enforced Inactive for any brother who chooses to sever themselves from the fraternity, is in bad standing with the fraternity, or did not complete the Membership Candidate Program.

#### **Part B**

An Enforced Inactive Brother may remain Active Status by submitting in writing an explanation for their infractions to the President, provided they correct the infractions they have committed, in order to be brought up for discussion by the President during meeting.

#### **Part C**

Enforced Inactivity is forced upon a Brother that meets the following conditions and is decided by the Executive Board with a simple majority vote:

1. Any Brother that has been issued three (3) unexcused absences from Meetings or Formal Brotherhood Events during the Academic Term.
2. Any Brother that has failed to pay the required dues, fees, and/or assessments.
3. Any Brother who has does not meet academic standards of the fraternity or failed to share their Academic Standing with the Secretary for the Academic Term.

#### **Part D**

An Inactive Brother who meets the requirements of Active Status may ‘Reactivate’, that is become an Active Brother, if they are once again pursuing an undergraduate degree and are a member of the Pitt Band.

#### **Part E**

De Facto Alumni Status will be awarded to an Inactive Brother for whom who does not meet the requirements to be an Active Brother, but has neither graduated or is continuing to pursue a degree, nor a member of the Pitt Band. The Inactive Brother must be four (4) years removed from the year in which they completed the Membership Candidate Program.

### **Section 3 – Alumni Status**

#### **Part A**

An Enforced Inactive Brother may be granted Alumni Status provided they corrects that which caused them to lose their Active Status.

## **Amendment III - Bid Meeting Voting**

### **Part A**

To be extended an invitation to participate in the Membership Candidate Program on the first ballot of voting, the prospective individual must receive a vote of approval of seventy-five (75) percent of the Active non-abstaining Brothers, provided that the abstentions do not exceed thirty (30) percent of the Brothers present.

### **Part B**

To be extended an invitation to participate in the Membership Candidate Program on the second ballot of voting, the prospective individual must receive a vote of approval of seventy-five (75) percent of the Active Brothers. An abstention vote will not be an option for this second ballot vote.

## **Amendment IV - Committee Revisions**

### **Section 1 – Membership Committee**

#### **Part A**

The Membership Committee will be responsible for the organization and execution of the membership candidate education process, as well as planning all degrees and rituals, and will be headed by the elected Vice President of Membership.

#### **Part B**

The Vice-President of Membership will be the Committee Chair for the Membership Committee.

### **Section 2 – PR Committee**

#### **Part A**

Remove webmaster as committee head and replace with secretary in Article VII Section 5.

#### **Part B**

Add responsibility of PR Committee chair to Secretary description in Article V Section 6.

### **Section 3 – Fundraising Committee**

#### **Part A**

Add Fundraising Committee under Article VII Section 7, defined as follows: “The Fundraising Committee will be responsible for the money raising ventures of Mu Kappa Upsilon, and will be headed by the elected Treasurer.”

#### **Part B**

Add responsibility of Fundraising Committee chair to Treasurer description in Article V Section 4.

## **Amendment V - Removal of Webmaster Position**

### **Section 1 – Revision of Numbering of Article VI**

#### **Part A**

Section 6 – Jurisdiction Chair

Section 7 – Secretary

Section 8 – Joint Chair

Section 9 - Advisory Vice-President



Section 10 - Faculty Advisor  
Section 11 - Responsibility of Officers

### **Amendment VI - Editing the Constitution**

The Jurisdiction Chair or the Historian may fix grammatical, spelling, and formatting issues in the Constitution without a formal brotherhood vote. Such changes must be reviewed by the executive board, communicated to the brotherhood during the jurisdiction committee's report, and submitted to S.O.R.C. for approval.

### **Amendment VII - Removal of Male Requirement**

#### **Section 1 – Membership Requirements**

##### **Part E**

Membership in Mu Kappa Upsilon is limited to members of the University of Pittsburgh Bands, who maintain a cumulative GPA of at least a 2.0 on a 4.0 grading scale. Failure to disclose GPA will result in inactivity, described in Article III, Section 6.

### **Amendment VIII - Gender-Neutral Language**

Any and all appearances and iterations of the pronouns “he/him/his” within the text of the Constitution of Mu Kappa Upsilon are to be replaced with the pronouns “they/them/theirs.”

### **Amendment IX – Inclusion of All Bands**

Any and all appearances of the title “University of Pittsburgh Varsity Marching Band” within the text of the Constitution of Mu Kappa Upsilon are to be replaced with the title “University of Pittsburgh bands.”

### **Amendment X – Bid Meeting Revision**

The Following amends Article IV Section 2.

“The bid meeting process is described herein:

##### **Part A**

The vice president of membership names a candidate for discussion. If the candidate receives a second, discussion begins.

##### **Part B**

A vote is called after discussion, and the call must be seconded for a vote to take place.

##### **Part C**

If a candidate is rejected on the first ballot, he may be discussed again after the first ballot of every candidate and voted upon on a second ballot. The voting shall be the same as the first ballot. If rejected again, the candidate shall be neither discussed further nor voted upon until the next Bid Session.

##### **Part D**

To be extended an invitation to participate in the Membership Candidate Program the prospective individual must receive a vote of approval of seventy-five (75) percent of the Active non-abstaining Brothers, provided that the abstentions do not exceed fifty (50) percent of the Brothers present.

##### **Part E**

Once Bids for eligible Candidates have been decided, nominations for Honorary Membership shall be accepted on a first come, first serve basis.

**Part F**

Discussion on each Nomination shall be held before a vote takes place. If no discussion takes place a vote shall not be called.

**Part G**

A vote is called after discussion and must be seconded for the Brothers to vote on the Nomination.

**Part H**

A bid for Honorary Membership shall be awarded as described in Article III, Section 9.

**Part I**

Bid recipients shall be notified in writing. They shall be required to respond in the form of a written or electronic letter to the vice president of membership.”

**Amendment XI – Order of Business**

The Following amends Article IX Section 5.

“The order of business at regular meetings is described herein:

- Call to order by the president
- Attendance taken by the secretary to determine quorum
- Reading of last meeting’s minutes
- President’s report
- Vice President of Membership’s report
- Membership committee’s report
- Vice President of Operations’ report
- Operations committee’s report
- Treasurer’s report
- Fundraising committee’s report
- Secretary’s report
- Communication committee’s report
- Director of Joint Operations’ report
- Historian’s report
- Jurisdiction committee’s report
- Special committees
- Old business
- New business
- Good and welfare
- Adjournment”

**Amendment XII – Revision of Committees Headed by the Historian**

**Section 1 – Revision of Jurisdiction Committee**

**Part A**

Eliminate Jurisdiction Committee in Article VII, Section 6.

**Part B**

Remove responsibility of Jurisdiction Chair from Historian description in Article V, Section 5, Part E.

**Part C**

Add the Office Jurisdiction Chair in Article V, Section 6, according to the following definition:

“Duties of the Brother elected to the Office of Jurisdiction Chair are defined herein:

**Part A**

The Jurisdiction Chair shall be responsible for preparing and editing the Constitution

while being the check to decisions being made by the Brotherhood.

**Part B**

The Jurisdiction Chair shall report to the Historian and always be a member of the Historian's committee."

**Section 2 – Creation of the Alumni Relations Committee**

**Part A**

Create the Alumni Relations Committee in Article VIII Section 5, according to the following description:

"The Alumni Relations Committee shall be responsible for communicating with alumni through social media, dispersing information about degrees and formal events, as well as planning and inviting alumni to at least two annual alumni events. The Alumni Relations Committee shall be headed by the Historian."

**Part B**

Revise Historian description to add responsibility of Alumni Relations Committee in Article V, Section 5, Part E."

**Amendment XIII - Clarification of Membership Candidate Requirements and Rights of Brothers**

The following amends Article III Section 2 Part B:

They must have completed at least one academic semester at any institution of higher education.

The following amends Article III Section 8 Part G:

An honorary member may not vote, hold office, nor serve in a formal leadership role (with the exception of faculty advisor). They may participate in organization meetings and activities. Active brotherhood membership must be comprised of 75% Pitt students at all times.

The following amends Article IV Section 5 Part C:

Brothers are eligible to take a Little Brother if: (1) they are an Active Brother with more than one term of membership, (2) they have not already taken a Little Brother during the same Academic School Year (i.e. a Brother may not take a Little Brother in the Winter Term if they have already done so in the Fall Term). However, if a Candidate cycles through all eligible Big Brothers without being selected, then any Active Brother with more than one term of membership who has not already taken a Little for that Academic Term, even those who have already taken a Little Brother during the same Academic School Year, will be able to take the Candidate as a Little Brother. Brothers may not take more than one Little Brother per Term. If the Candidate cycles through a second time, then a member of the E-Board must take the Candidate as a Little, starting with President and following election order, given that the E-Board member has not already taken a Little for that Term. This E-Board member will remain eligible to take a Little Brother for the remainder of the Academic School Year.

## **Amendment XIV – Descension Protocol**

The following amends Article IV Section 2

### **Part J**

The Vice President of Membership will preside over and run the bid meeting. They serve as a moderator for discussion of candidates. While in this role, they will not offer discussion on membership candidates. If they wish to offer discussion on a candidate, they must step down from their moderator role until a vote is called on the candidate currently being discussed. If the VPM steps down for a candidate, the president shall act as moderator for the rest of discussion for that candidate. The president cannot step down from this moderator role.